

HEAD OFFICE

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Ralephenya T.D

ALL CORRESPONDENCE TO BE ADDRESSED TO THE

LED&P-013/2022/23

Date: 2048 September 2024

REQUEST FOR QUOTATION

MOLEMOLE MUNICIPALITY IS HEREBY INVITING QUOTATIONS FROM SUITABLE SERVICE PROVIDERS WHO ARE REGISTERED ON THE CENTRAL DATABASE FOR SURVEY OF EXISTING SETTLEMENT AT ERF 245 ZOEKMEKAAR TOWNSHIP

1. SCOPE OF WORK

This project entails the surveying, permanent closure of a park comprising 12 portions, each measuring 1238 square meters. The aim survey the sites and further to rezone 10 of these portions to "Residential 1," and consolidate the remaining 2 portions to rezone them as "Business 1."

PHASE NO.	DESCRIPTION	QUANTITY	TOTAL PRICE
1.	Lodging application for Permanent park closure, Rezoning and consolidation	1	
2.	Environmental Authorization for the park closure	1	
3.	General Plan Approval	1	
4.	Proclamation	1	
Subtotal (Excluding Vat)			
Vat 15%			
Total (Vat Inclusive)			
<i>This should be the same bid amount in the front page</i>			

2. The following documentation should be attached to the quotations:

- The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- Valid Tax compliance status pin
- Certified copy of SACPLAN indicating registration as a professional planner for the company director, in accordance with the planning profession Act 36 of 2002.

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Mission: To provide essential and sustainable services in an efficient and effective manner.

- d. Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- e. Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

Stage 1: Evaluation on functionality.

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goal)

NB: Only the combined Price & Specific Goal points will determine the highest point scoring bidder to be awarded the contract.

CRITERIA	WEIGHT	APPLICABLE VALUES
COMPANY EXPERIENCE: PAST PROJECTS	30	
3 X Successfully completed traceable projects in surveying, rezoning and consolidation of properties. (Attach 3 appointment letters along with corresponding testimonials on the client's letterhead)		
KEY PERSONNEL	60	
Town and regional planner (20) <ul style="list-style-type: none"> ➤ Certified copy of SACPLAN as professional town planner ➤ Certified copy of NQF7 or higher in Town and Regional Planning/Urban and regional Planning ➤ CV indicating a minimum of three (3) years of proven experience in rezoning of properties. Land surveyor (20) <ul style="list-style-type: none"> ➤ Certified copy of NQF7 or higher in land survey ➤ CV indicating a minimum of three (3) years of proven experience in consolidation of properties Environmental scientist (20) <ul style="list-style-type: none"> ➤ Certified copy of NQF7 in environmental sciences or environmental management ➤ CV indicating a minimum of three (3) years of proven experience in obtaining environmental authorization. 		Poor = 1 Average = 2 Good = 3 Very good = 4 Excellent = 5
PROJECT METHODOLOGY	10	
• Work schedule with clear deliverables		
Total functionality Score	100	

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4. Stage 2: Evaluation on Price and Specific Goals


- Bidders must attach the following supporting documents to claim points. Failure to attach the valid documents shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman- Ownership of more than 50%	Identification Document and Company and Intellectual Property Commission (CIPC) document	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

The following conditions will apply:

- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- The bidder needs to ensure that there is skills transfer.
- The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to Mr. Mashotja MF at 015 501 2304 between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **27th September 2024** at 11h00, clearly marked "**SURVEYING OF ERF 245 ZOEKMEKAAR TOWNSHIP**" No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



MAKGATHO KE
MUNICIPAL MANAGER

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